CONFIDENTIAL

## Report For Week Ending 13 August 1957 From Records Center

During this week the following accessions were made:

OL	30	Cu.	Ft.		
OCI	2	11	11		
PERS	1	**	11		
OCR	48	!1	11		
MEDICAL	1	Ħ	11		
COMPT	4	11	11		
Sub-Total:	86	Cu.	Ft.		
Finished Intelligence	32	tt	Ħ		
Total:	118	Cu.	Ft.		
Map Negatives	985	Cu.	Ft.		
Records Holdings	23,400		11		
	10,551	11	17		
	34,936	Cu.	Ft.		
Distribution Material Disposed of at	Center	•	38	Cu.	F۲
The manufacture of the second					

Distribution Material Transferred from Center 11 11 Records Disposed of at Center 0 Records Transferred from Center 0 49 Cu. Ft.

### Reference

The inventorying and reboxing of supplemental material is 99 percent complete. We are presently inventorying material from OCR and it is anticipated that the project will be completed around the end of the coming week.

OCR has submitted a listing to regrade 188 documents in accordance to the latest Agency Regrading Bulletin.

### Disposal

There has been an accumulation of 123 cubic feet of material in the disposal area.

#### General

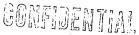
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visited with the Center

during the week. They were indoctrinated in the technique of accessioning, reference and disposal.

Acting Deputy Chief, Records Center

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# COMPREMIMAL

The following figures indicate the space utilization by operating component within the Center:

Operating Component	Available	<u>Utilized</u>	Total
Supplemental Distribution	1,890	10,020	11,910
DD/P	1,930	6,800	8,730
DD/S	240	7,620	7,860
DD/S (Compt.Grilled Area)	50	430	480
DD/I	68	6,742	6,810
DD/I (Grilled Area)	1,458	2,322	3,780
DCI	- 37	23	60
Map Negative	605	985	1,590
TOTAL:	6 <b>,2</b> 78	34,942	41,220